



This is NOT a commitment to lend. Any final decision on a loan request will only be made after the entire loan package has been received and underwritten by AIDEA and completed the full approval process.

Today's date: \_\_\_\_\_

**Please email this form to [CommercialFinance@AIDEA.org](mailto:CommercialFinance@AIDEA.org) Attn: Tiffany Janssen/Chief Lending Officer**

Pre-Flight submissions still in process will need to be resubmitted every 6 months or, in the case of construction, every 12 months. AIDEA will respond to pre-flights within 3 business days.

**AIDEA PRE-FLIGHT**

Bank/Lender Name: Loan Officer: Phone No.: Email:	Borrower: Co-Borrower: Guarantor(s):																		
<b>Participation Loan:</b>																			
Bank/Lender Loan Amt: AIDEA Loan Amt: Total Loan Amt:	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Loan Term:</td> <td style="width: 20%;">Bank/Lender</td> <td style="width: 10%;">[    ]</td> <td style="width: 10%;">AIDEA</td> <td style="width: 10%;">[    ]</td> <td style="width: 35%;"></td> </tr> <tr> <td>Split:</td> <td>Bank/Lender</td> <td>[    % ]</td> <td>AIDEA</td> <td>[    % ]</td> <td></td> </tr> <tr> <td></td> <td>Refinance</td> <td></td> <td>New Constr.</td> <td>Acquisition</td> <td>Assumption</td> </tr> </table>	Loan Term:	Bank/Lender	[    ]	AIDEA	[    ]		Split:	Bank/Lender	[    % ]	AIDEA	[    % ]			Refinance		New Constr.	Acquisition	Assumption
Loan Term:	Bank/Lender	[    ]	AIDEA	[    ]															
Split:	Bank/Lender	[    % ]	AIDEA	[    % ]															
	Refinance		New Constr.	Acquisition	Assumption														
<b>Guarantee Loan:</b>																			
Bank/Lender Loan Amt: AIDEA Guarantee %:	Loan Term: Bank/Lender [    ]                      AIDEA [    ]																		

*\*If additional space is needed, please include a separate attachment.*

*\*AIDEA loan amount greater than \$3,000,000 individually or \$5,000,000 aggregate must go through AIDEA Executive Director for approval which may result in longer processing times.*

**Briefly comment/describe the following (processing time will be faster if ALL the following below are answered):**

- Loan purpose along with the use of loan proceeds.
- Borrower and guarantor background with financial information (liquidity /net worth).
- Collateral description, SF, rent roll, collateral net operating income, and project and global DSCR.
- If project is construction, include all applicable construction documents.
- Describe any complex elements to the transaction, deal structure, and ownership.
- Provide how this project aligns with AIDEA's mission of job creation/retention and economic development. Include borrower/guarantor's total (\$) exposure of all AIDEA loans.
- Provide any other pertinent information to assist AIDEA in its pre-review of the transaction.
- Is this project contingent upon AIDEA's financing?



**If supplemental information exceeds space, please attach a separate word document.**

For AIDEA use only